

No.: 74/2025/TB- CNG
(Re: Announcement of Minutes and
Resolutions of the 2025 Annual
General Meeting of Shareholders)

Hanoi, April 25, 2025

INFORMATION DISCLOSURE

Dear: - The State Securities Commission;
 - The Hanoi Stock Exchange.

Name of listed organization : Cotana Group Joint Stock Company

Stock code : CSC

Head office : Lot CC5A Linh Dam Peninsula , Hoang Liet Ward, Hoang
Mai District, Hanoi City, Vietnam.

Phone : 024. 3563 2763

Website : <https://www.cotanagroup.vn/>

Authorized person to disclose information:

Type of information disclosed: ☐ periodic ☐ Extraordinary ☒ 24h ☐ upon request

Information disclosure content:

Announcement of Minutes and Resolutions of the 2025 Annual General Meeting of
Shareholders of Cotana Group Joint Stock Company.

This information was published on the Enterprise's website on the same day at the
link: <https://www.cotanagroup.vn/>

We commit that the information published above is true and are fully responsible
before the law for the content of the published information.

Respectfully!

Attached documents :

- Resolution No.
01/2025/NQ/ĐHCD-CNG;
- Minutes No. 02/2025/BB/ĐHCD-
CNG
- List of shareholders attending the
meeting.

**COTANA GROUP JOINT STOCK
COMPANY
LEGAL REPRESENTATIVE**



TỔNG GIÁM ĐỐC
Đoàn Văn Tuấn

Hanoi April 25, 2025

No.: 01/2025-BB/ĐHĐCĐ-CNG

MEETING MINUTES

2025 Annual General Meeting of Shareholders

COTANA GROUP JOINT STOCK COMPANY

Company Name: Cotana Group Joint Stock Company

Head Office Address: Lot CC5A, Linh Đàm Peninsula, Hoang Liet Ward, Hoang Mai District, Hanoi City

Business Registration Certificate No.: 0101482984, initially issued by the Hanoi Department of Planning and Investment on February 4, 2004, with subsequent amendments and supplements.

Stock Symbol: CSC

Today, at 8:00 AM on April 25, 2025, at the 11th-floor conference hall of Cotana Group Joint Stock Company's headquarters—Lot CC5A, Linh Đàm Peninsula, Hoang Liet Ward, Hoang Mai District, Hanoi City—the Annual General Meeting of Shareholders for 2025 is convened with the following agenda:

A. ATTENDEES AND THE LEGALITY AND VALIDITY OF THE GENERAL MEETING

I. Attendees

The General Meeting is honored to welcome the presence of:

- + The Chairman and Members of the Board of Directors
- + The Board of Management of the Company
- + Esteemed Shareholders of the Company

II. The Legality and Validity of the General Meeting

At 08:30 AM on April 25, 2025, the General Meeting heard a report from Ms. Nguyen Hai Yen, Head of the Delegate Verification Committee, on the verification of delegate

eligibility for participation in the meeting, as follows:

- The total number of shareholders convened to attend the 2025 Annual General Meeting of Shareholders was 2,407 (including both institutional and individual shareholders), holding and representing 37,408,982 shares, equivalent to 37,408,982 voting rights, accounting for 100% of the company's charter capital.
- The number of attending delegates was 39, holding and representing 23,869,485 shares, corresponding to 23,869,485 voting rights, accounting for 63.807% of the total voting rights.

Based on the Law on Enterprises 2020 and the Charter of Cotana Group Joint Stock Company, the 2025 Annual General Meeting of Shareholders of Cotana Group Joint Stock Company meets the legal conditions to proceed as stipulated.

B. OPENING OF THE GENERAL MEETING OF SHAREHOLDERS

Mr. Mai Ngọc Anh commenced the meeting, stated the rationale, introduced the attendees, and proposed that the General Meeting vote to approve the list of the Presidium, the Secretariat, and the Ballot Counting Committee.

I. The Presidium, the Secretariat, and the Ballot Counting Committee at the General Meeting.

At 8:30 am:

- Number of attending delegates: 39 shareholders.
- Number of proxy delegates: 15 shareholders.
- Representing: 23,869,485 voting shares, accounting for 63.807% of the total voting shares of all shareholders eligible to vote.

The General Meeting unanimously approved the list of the Presidium, the Secretariat, and the Vote Counting Committee with 23,869,485 approval votes out of a total of 23,869,485 votes, accounting for 100% of the total voting rights of the shareholders

attending the Meeting.

The Presidium, the Secretariat, and the Ballot Counting Committee consist of the following members:

1. The Presidium consists of:

- Mr. Dao Ngoc Thanh – Chairman of the Board of Directors, serving as the Chairperson of the General Meeting
- Mr. Doan Van Tuan – Member of the Board of Directors, General Director, serving as a Member of the Presidium
- Mr. Bui Tien Hung – Member of the Board of Directors, serving as a Member of the Presidium

2. The Secretariat consists of:

- Mr. Dao Hong Son – Head of the Business Department, serving as Head of the Secretariat
- Ms. Nguyen Thi Diep – Head of Asset Management, serving as a Member of the Secretariat

3. The Ballot Counting Committee consists of:

- Ms. Le Thi Linh Trang – Staff of the Finance and Accounting Department, serving as Head of the Committee
- Mr. Ho Dat Dung – Deputy Head of the Technical Management Department, serving as a Member
- Ms. Pham Thi Thu – Accountant, serving as a Member

II. The Agenda of the General Meeting, The working regulations of the General Meeting

The General Meeting heard Mr. Bui Tien Hung, on behalf of the Presidium, present the agenda and working regulations of the Meeting.

At 9:00 am:

- Number of attending delegates: 39 shareholders.
- Number of proxy delegates: 15 shareholders.
- Representing: 23,869,485 voting shares, accounting for 63.807% of the total voting shares of all eligible shareholders.

The General Meeting unanimously approved the Meeting Agenda and the Working Regulations with 23,869,485 approval votes out of a total of 23,869,485 votes, accounting for 100% of the total voting rights of the shareholders attending the Meeting.

C. CONTENTS PRESENTED AT THE GENERAL MEETING

I. Contents of Reports and Proposals Presented at the General Meeting

1. The General Meeting listened to Mr. Doan Van Tuan, Member of the Board of Directors and General Director, presented:
 - The report on the Company's business performance in 2024 and the business plan for 2025.
 - Proposal No. 01/TTR/ĐHCĐ – CNG regarding the Approval of the Report of the Board of Management.
2. The General Meeting listened to Ms. Nguyen Hai Yen, Head of the Board of Supervisors, presented:
 - Report on the Activities of the Board of Supervisors in 2024 and the Operational Plan for 2025
 - Proposal No. 03/TTR/ĐHCĐ – CNG regarding the Approval of the Report on

Activities of the Board of Supervisors

3. The General Meeting listened to Mr. Dao Ngoc Thanh, Chairman of the Board of Directors, presented:
 - The report on the activities of the Board of Directors in 2024 and the Board's plan for 2025.
 - Proposal No. 02/TTR/ĐHCĐ – CNG regarding the Approval of the Report of the Board of Directors.

4. The General Meeting listened to Mr. Bui Tien Hung, Member of the Board of Directors, presented the following proposals:
 - Proposal No. 04/TTR/ĐHCĐ – CNG regarding the Approval of the Audited Financial Statements for 2024
 - Proposal No. 05/TTR/ĐHCĐ – CNG regarding the Authorization for the Board of Directors to select an Independent Auditor to audit and review the Financial Statements for 2025
 - Proposal No. 06/TTR/ĐHCĐ – CNG regarding the Dividend Payment for 2024 and the Proposed Dividend Payment for 2025
 - Proposal No. 07/TTR/ĐHCĐ – CNG regarding the Approval of the Share Issuance Plan to Increase Charter Capital in 2025
 - Proposal No. 08/TTR/ĐHCĐ – CNG regarding the Approval of the Capital Contribution Plan to a Subsidiary – Cotana Capital Real Estate Investment and Development Joint Stock Company
 - Proposal No. 09/TTR/ĐHCĐ – CNG regarding the Remuneration Payment for 2024 and the Proposed Remuneration for 2025 for Members of the Board of Directors and the Board of Supervisors.

5. The General Meeting of Shareholders listened to Mr. Doan Van Tuan – Member of the Board of Directors and General Director of the Company – presenting the following proposals:

- Proposal No. 10/TTR/ĐHCD – CNG regarding the Dismissal of a Member of the Board of Directors for the 2024–2029 Term
- Proposal No. 11/TTR/ĐHCD – CNG regarding the Additional Election of a Member of the Board of Directors for the 2024–2029 Term
- Proposal No. 12/TTR/ĐHCD – CNG regarding the Approval of the List of Candidates and Nominations for the Election of a Member of the Board of Directors for the 2024–2029 Term

II. Discussion and Approval of the Content of the Reports and Proposals

The General Meeting proceeded with the discussion of the content of the reports and proposals.

The shareholders present at the meeting received responses from the Presidium.

III. Voting to Approve the Reports and Proposals Presented at the General Meeting

The General Meeting listened to Ms. Le Thi Linh Trang, Head of the Vote Counting Committee, presenting the voting results for the reports and proposals as follows:

The Voting Committee announced the results as follows:

At 10:15 am:

- Number of delegates attending: 39 shareholders.
- Number of delegates by proxy: 15 shareholders.
- Representing: 23,869,485 voting shares, accounting for 63.807% of the total number of voting shares held by all shareholders entitled to vote.

1. Approval of the 2024 Business Performance Report and the 2025 Business Plan

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 01/TTR/AGM-CNG regarding the approval of the 2024 business performance report and the 2025 business plan of the Company was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

2. Proposal on the Report of the Board of Supervisors for 2024 and the Operational Direction for 2025

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
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 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 03/TTR/AGM-CNG regarding the approval of the 2024 activity report and the 2025 activity plan of the Board of Supervisors was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

3. Proposal on Report by the Board of Directors for 2024 and the Operational Orientation for 2025.

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.

- The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 02/TTR/AGM-CNG regarding the approval of the 2024 activity report and the 2025 activity plan of the Board of Supervisors was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

4. Approval of the audited financial statements published on March 31, 2025

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:

- The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 04/TTR/AGM-CNG regarding the approval of the Company's audited financial statements was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting .

5. Proposal regarding the approval of the selection of an auditor for the fiscal year 2025

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.

- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 05/TTR/AGM-CNG regarding the approval of the selection of an auditor for the fiscal year 2025 was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

6. Proposal regarding the dividend payment for 2024 and the planned dividend payment for 2025.

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes

- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 06/TTR/AGM-CNG regarding the dividend payment for 2024 and the planned dividend payment for 2025 was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

7. Proposal regarding the approval of the plan to issue shares for dividend payment.

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 07/TTR/AGM-CNG regarding the approval of the plan to issue shares for dividend payment was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

8. Proposal on the Plan to Contribute Capital to the Subsidiary - Cotana Capital Housing Investment and Development Joint Stock Company

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

- The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 08/TTR/AGM-CNG regarding the plan to invest in the subsidiary - Cotana Capital Housing Investment and Development Joint Stock Company, was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

9. Proposal on the Remuneration Payment for 2024 and the Proposed Remuneration for 2025 for the member of the Board of Directors and Board of Supervisors.

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:

- The number of approval votes: 23,745,285 voting shares / 23,869,485 voting shares, accounting for 99.48% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 123,200 voting shares / 23,869,485 voting shares, accounting for 0.52% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 09/TTR/AGM-CNG regarding the payment of remuneration for 2024 and the planned remuneration for 2025 for the members of the Board of Directors and the Board of Supervisors was approved with a rate of 99.48% of the total voting shares of the shareholders attending the meeting.

10. Proposal on the approval of the dismissal of a member of the Board of Directors for the 2024–2029 term

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.

- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 10/TTR/AGM-CNG regarding the dismissal of a member of the Board of Directors for the 2024-2029 term was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

11. Proposal on the approval of the election of an additional member to the Board of Directors for the 2024–2029 term

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting

- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 11/TTR/AGM-CNG regarding the election of an additional member to the Board of Directors for the 2024-2029 term was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

12. Proposal on the approval of the list of nominees and candidates for the Board of Directors for the 2024–2029 term

The General Meeting voted with the following ratio:

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting
- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
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 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.

Proposal No. 12/TTR/AGM-CNG regarding the approval of the list of nominations and candidates for the Board of Directors for the 2024-2029 term was approved with a rate of 100% of the total voting shares of the shareholders attending the meeting.

IV. Election of an additional member to the Board of Directors for the 2024-2029 term.

1. The General Assembly unanimously approved the list of the Election and Vote Counting Committee, consisting of the following individuals:

- Ms. Le Thi Linh Trang – Finance and Accounting Department: Head of the Election and Vote Counting Committee
- Mr. Ho Dat Dung – Deputy Head of the Economic Department: Committee Member
- Ms. Pham Thi Thu – Finance and Accounting Department: Committee Member

2. The General meeting listened to Ms. Le Thi Linh Trang – Head of the Election and Vote Counting Committee – present the Election Regulations. The General Assembly unanimously approved the Election Regulations with the following voting results

- Voting method: Shareholders attending the meeting cast their votes directly at the meeting

At 10:00 am

- Number of attending delegates: 39 shareholders.
- Number of proxy delegates: 15 shareholders.
- Representing: 23,869,485 voting shares, accounting for 63.807% of the total voting shares of all eligible shareholders

The General meeting unanimously approved the contents of the agenda and the Election Regulations at the General Assembly with 23,869,485 votes out of

23,869,485 voting rights, accounting for 100% of the total voting shares of the shareholders attending the General meeting.

3. Ms. Le Thi Linh Trang – Head of the Election Committee – announced to the General Assembly the Vote Counting Minutes and the vote counting results, as follows

At 10:25 am:

- Number of attending delegates: 39 shareholders.

- Number of proxy delegates: 15 shareholders.

- Representing: 23,869,485 voting shares, accounting for 63.807% of the total voting shares of all eligible shareholders

Election Results for the Additional Member of the Board of Directors

- Total number of votes from attending shareholders: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting
- The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting

The detailed results are as follows:

Candidate's Full Name: Nguyen Duc Quan

The number of approval votes: 23,699,825 voting shares, accounting for 92.29% % of the total voting shares of the shareholders attending the meeting

List of elected members of the Board of Directors for the 2024–2029 term:

Candidate's Full Name: Nguyen Duc Quan

The number of approval votes: 23,699,825 voting shares, accounting for 92.29% % of the total voting shares of the shareholders attending the meeting

V. Approval of the Minutes of the General Meeting

Mr. Dao Hong Son, on behalf of the Secretariat of the General Meeting, presented the Minutes and content of the General Meeting.

At 10:40 am:

- Number of attending delegates: 39 shareholders.

- Number of proxy delegates: 15 shareholders.

- Representing: 23,869,485 voting shares, accounting for 63.807% of the total voting shares of all eligible shareholders.

The General Meeting voted to approve the Minutes of the 2025 Annual General Meeting of Shareholders of Cotana Group Joint Stock Company, with an approval rate of 100% of the attending shareholders, as detailed below:

- The total number of voting shares of shareholders attending the meeting: 23,869,485 votes
- The total number of voting shares issued: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of voting shares not collected: 0 voting shares (identified as shares with no opinion), accounting for 0% of the total voting shares of the shareholders attending the meeting.

- The total number of voting shares collected: 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
- The total number of valid voting shares: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting, of which:
 - The number of approval votes: 23,869,485 voting shares / 23,869,485 voting shares, accounting for 100% of the total voting shares of the shareholders attending the meeting.
 - The number of disapproval votes: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The number of abstentions: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
 - The total number of invalid voting shares: 0 voting shares / 23,869,485 voting shares, accounting for 0% of the total voting shares of the shareholders attending the meeting.
- The Minutes of the General Meeting were approved with a voting rate of 100% of the total voting shares of the shareholders attending the Meeting.
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D. CLOSURE OF THE GENERAL MEETING

1. Mr. Dao Ngoc Thanh on behalf of the Presidium, delivered a closing speech and expressed gratitude to the attendees.
2. The General Meeting concluded at 11:19 on April 25, 2025.
3. The Minutes were prepared in 2 copies consisting of 18 pages and were read aloud publicly before the General meeting.
4. These minutes serve as the legal basis for issuing the Resolution of the 2025 Annual

General Meeting of Shareholders of Cotana Group Joint Stock Company.

5. The Chairperson and the Secretary of the General Meeting are responsible for the accuracy and integrity of the minutes and shall sign below.

**ON BEHALF OF THE SECRETARIAT
OF THE GENERAL MEETING**



DAO HONG SON

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRPERSON OF THE GENERAL
MEETING**



DAO NGOC THANH

No.: 01/2025-NQ/ĐHĐCĐ-CNG

Hanoi, April 25, 2025

**RESOLUTION OF THE GENERAL MEETING OF
SHAREHOLDERS
COTANA GROUP JOINT STOCK COMPANY
(Meeting session on April 25, 2025)**

Pursuant to:

- The Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- The Charter on the Organization and Operation of Cotana Group Joint Stock Company;
- Minutes of the Shareholders' Meeting No. 01/2025-BB/ĐHĐCĐ-CNG of Cotana Group Joint Stock Company, recorded on April 25, 2025.

**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS
COTANA GROUP JOINT STOCK COMPANY**

RESOLUTION

- Article 1.** Approval of the Business Performance Report for 2024 and the Business Plan for 2025 of the Company (Proposal No. 01/TTR/ĐHĐCĐ-CNG)
- Article 2.** Approval of the Activity Report for 2024 and the Activity Plan for 2025 of the Board of Directors of the Company (Proposal No. 02/TTR/ĐHĐCĐ-CNG)
- Article 3.** Approval of the 2024 Performance Report and the 2025 Action Plan of the Company's Board of Supervisors
- Article 4.** Approval of the Audited Financial Statements for 2024 (Proposal No. 04/TTR/ĐHĐCĐ-CNG)
- Article 5.** Approval of the Selection of an Auditing Firm for the 2025 Financial Year of the Company (Proposal No. 05/TTR/ĐHĐCĐ-CNG)
- Article 6.** Approval of the Dividend Payment for 2024 and the Proposed Dividend Rate for 2025 (Proposal No. 06/TTR/ĐHĐCĐ-CNG)
- Article 7.** Approval of the Share Issuance Plan to Pay Dividends (Proposal No. 07/TTR/ĐHĐCĐ-CNG)



Article 8. Approval of the Capital Contribution Plan to the Subsidiary - Cotana Capital Housing Investment and Development Joint Stock Company (*Proposal No. 08/TTR/ĐHĐCĐ-CNG*)

Article 9. Approval of the Remuneration Payment for 2024 and the Proposed Remuneration for 2025 for the Board of Directors and Supervisory Board members (*Proposal No. 09/TTR/ĐHĐCĐ-CNG*)

Article 10. Approval of the dismissal of a member of the Board of Directors for the 2024–2029 term (*Proposal No. 10/TTR/ĐHĐCĐ-CNG*).

Article 11. Approval of the additional election of a member to the Board of Directors for the 2024–2029 term (*Proposal No. 11/TTR/ĐHĐCĐ-CNG*).

Article 12. Approval of the list of nominees and candidates for the Board of Directors for the 2024–2029 term (*Proposal No. 12/TTR/ĐHĐCĐ-CNG*).

Article 13. Approval of the list of elected members of the Board of Directors for the 2019–2024 term, including the following individuals:

1. Mr./Ms. Nguyen Duc Quan

Assign the Board of Directors for the 2024–2029 term to organize a meeting to perform the functions of the Board of Directors in accordance with regulations.

Article 14. Authorization Clause:

Authorization of the Board of Directors to implement the items presented in the 2025 Annual General Shareholders' Meeting and carry out the procedures for amending the company's business registration content in accordance with the law.

Article 15. Implementation Clause:

This resolution was unanimously approved by the General Meeting of Shareholders of Cotana Group Joint Stock Company at the 2025 Annual Meeting, held on April 25, 2025.

The members of the Board of Directors, the Board of Supervisors, and the General Director are responsible for implementing this resolution and organizing its execution according to their functions, in compliance with the law and the Charter of Cotana Group Joint Stock Company.

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This resolution takes effect from April 25, 2025.

Recipients:

- *As per Article 15;*
- *Shareholders (via the company's website);*
- *The Hanoi Stock Exchange (HNX);*
- *Business Registration Office - Department of Planning and Investment of Hanoi City;*
- *Board of Directors' Office Archive.*

**ON BEHALF OF THE GENERAL MEETING
OF SHAREHOLDERS
CHAIRMAN OF THE BOARD OF
DIRECTORS**



DAO NGOC THANH

